

Checklist for Business (Short Stay) Application India and Nepal

Form 456 Application for a Business (short stay) visa	
Visa Application Charge	
Form 956 Appointment Of A Migration Agent Or Exempt Agent Or Other Authorised Recipient. Please fill in this form if you want a migration agent or other authorised person to receive communications about your application with the department.	
For children (under 18 years of age) who intend to travel to Australia, and whose stay in Australia <u>will not</u> be in the company of either or both of his or her parents or guardians – Form 1229 <i>Consent form to grant an Australian visa to a child under the age of 18 years.</i> Parents and guardians should also submit certified copies of at least one signature verifiable document such as a passport or drivers licence.	
Original passport, and a photocopy of the biodata page and any page showing endorsements or change of name. For current Indian passports a good quality photocopy of the back page with information on parents' names and previous passports. The passport photocopies <u>do not</u> need to be certified.	
Recent passport photo - head and shoulders only, plain background	
Evidence of sufficient funds (personal bank statements, evidence/certificate of employment, pay slips, audited accounts, taxation records or credit card limit).	
Evidence of proposed business in Australia (Suggested examples: letter of invitation, conference registration details).	
Evidence that applicant's business background is relevant to their proposed business in Australia. Suggested examples: - evidence of educational qualifications - evidence of current employment position and their role during the visit - details of previous contacts with Australian business people or organisations - documentation indicating the company is an actively operating business (business registration certificate, annual report)	
Evidence that there is a need for you to be in Australia for business. Examples: - letter from your employer detailing the reasons for your visit - letter of invitation from the host organisation in Australia itinerary with contact details for the business parties involved	
If aged over 70 years DIAC will request: -- evidence of health insurance for entire period of stay; and -- a medical fitness certificate completed by a DIAC appointed panel doctor	

Note: The above is guide to the documents you should provide with your business (short stay) visa application. For a full list of all requirements and documents, please consult the website: <http://www.immi.gov.au/skilled/business/456/index.htm>

For any original documents which are to be returned, please provide copies and place the originals in a separate envelope.