

## Checklist for Business (Short Stay) Application India and Nepal

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| <b>Form 456 Application for a Business (short stay) visa</b>   |
| <b>Visa Application Charge</b>   |
| <b>Form 956 Appointment Of A Migration Agent Or Exempt Agent Or Other Authorised Recipient.</b><br>Please fill in this form if you want a migration agent or other authorised person to receive communications about your application with the department.   |
| For children (under 18 years of age) who intend to travel to Australia, and whose stay in Australia <u>will not</u> be in the company of either or both of his or her parents or guardians – Form 1229 <i>Consent form to grant an Australian visa to a child under the age of 18 years</i> . Parents and guardians should also submit certified copies of at least one signature verifiable document such as a passport or drivers licence.                         |
| Original passport, and a photocopy of the biodata page and any page showing endorsements or change of name. For current Indian passports a good quality photocopy of the back page with information on parents' names and previous passports. The passport photocopies <u>do not</u> need to be certified.   |
| Recent passport photo - head and shoulders only, plain background  |
| Evidence of sufficient funds (personal bank statements, evidence/certificate of employment, pay slips, audited accounts, taxation records or credit card limit).   |
| Evidence of proposed business in Australia<br>(Suggested examples: letter of invitation, conference registration details).   |
| Evidence that applicant's business background is relevant to their proposed business in Australia.<br>Suggested examples:<br>- evidence of educational qualifications<br>- evidence of current employment position and their role during the visit<br>- details of previous contacts with Australian business people or organisations<br>- documentation indicating the company is an actively operating business (business registration certificate, annual report) |
| Evidence that there is a need for you to be in Australia for business.<br>Examples:<br>- letter from your employer detailing the reasons for your visit<br>- letter of invitation from the host organisation in Australia<br>itinerary with contact details for the business parties involved  |
| If aged over 75 years DIAC will request:<br>-- evidence of health insurance for entire period of stay; <b>and</b><br>-- an 'Aged Visitor Health Check' completed by a DIAC appointed panel doctor  |

**Note: The above is guide to the documents you should provide with your business (short stay) visa application. For a full list of all requirements and documents, please consult the website: <http://www.immi.gov.au/skilled/business/456/index.htm>**

**For any original documents which are to be returned, please provide copies and place the originals in a separate envelope.**