



**Australian Government**  
**Department of Immigration and Citizenship**

**NOTICE**

**Collection of Passport via Courier & Counter**

Please be informed to receive the Passport/Document via Blue dart courier you are required to provide a valid photo ID i.e. Driving license, Voters card, Pan card, Official ID at the time of delivery of passport. This includes if a family member will be receiving the delivery. The delivery person will cross verify the name on the ID with the receiving given by the receiver of the Documents/Passport.

Applicants who have opted to collect the passport at counter will need to show ID proof to the VFS staff at the time of collection of Documents/ Passports.

Applicants need to provide the correct address for official communication on the visa form. If this is to be someone other than the applicant, this needs to be completed on the application form and an additional **FORM 956** will need to accompany application. This is available from the website at: <http://www.immi.gov.au/allforms/pdf/956.pdf>.

Information provided in this form will be noted as the official address for written communication and the courier will be sent to the same address. The only exception would be if the person receiving the passport has an authorisation letter from the applicant.

Representatives/Agents/Consultants collecting the Documents/ Passports at counter will have to provide an authority letter from the applicant clearly stating the name of person & agency authorising them to collect documents/passport on their behalf.

Applicants will be required to fill in the complete details correctly in Form 956 to ensure that the Documents/Passport are couriered to the address of the Representatives/Agents/Consultants.

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Australian High Commission

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